

# 2011 NAB Schools First Seed Funding Application Form

## PART 1: COVER PAGE

### SCHOOL DETAILS

<b>Title of Project</b>	
<b>Name of Lead School</b>	
<b>Name/s of Other Schools Involved in Partnership</b>	
<b>Lead School Street Address</b>	
<b>Lead School Postal Address</b>	
<b>Primary Contact Person</b>	
<b>Primary Contact's Position</b>	
<b>Work Phone Number</b>	
<b>Fax</b>	
<b>Email</b>	
<b>Principal's Name</b>	
<b>Principal's Email</b>	
<b>Type of School</b>	K-12 R-12 P-12 Primary Secondary Special Other (please specify)
<b>School Sector</b>	Government Catholic Independent Other (please specify)
<b>Year level/s involved in partnership</b>	
<b>How did you hear about NAB Schools First?</b>	TV – free to air TV – advertising TV – program (e.g. news, lifestyle segment) Radio – news/talkback station Radio – FM station



<b>How did you hear about NAB Schools First?</b>	Newspaper – advertising Newspaper – articles Website – banner advertising Website – news stories Social media (e.g. Facebook, Twitter) Schools First e-newsletter Other (please specify)
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### COMMUNITY PARTNER DETAILS

<b>Name of Partner Organisation</b>	
<b>Name/s of Other Organisations Involved in the Partnership</b>	
<b>Partner Organisation's Postal Address</b>	
<b>Partner Contact Person</b>	
<b>Position Held in Organisation</b>	
<b>Work Phone Number</b>	
<b>Email</b>	
<b>Theme of partnership</b>	Careers/Business Gardening/Food Seniors Arts/Media (music/performance/visual/publications) Motoring Science Mining Indigenous Health/Medical Environment Design Engineering Tertiary/Universities Volunteering Travel Sports Special Needs Vocational Other (please specify)



## **PART 2: DESCRIPTION OF THE PROJECT, THE SCHOOL AND PARTNER ORGANISATION(S)**

### **1. SUMMARY OF THE PROJECT**

Please write a short description of what the project is about – sum up your project. (50 words)

E.g. *Our partnership will be between a high school and a local aged care home. Students in Year 9 and 10 will make weekly visits to document residents' life stories.*

### **2. SCHOOL PROFILE**

Please **do not** include the name of your school anywhere on this application form other than on the cover page.

Please write a short description of your school. Indicate the size of your school, whether it is urban/regional/rural/remote, the composition of your student body, its particular strengths and challenges and the aspects that make it unique or special. (150 words)

### **3. BRIEF DESCRIPTION OF THE PARTNER ORGANISATION(S)**

Please write a short description of your partner organisation(s), including the particular resources and/or expertise they bring to the partnership. The partner(s) full name must be included. Where an acronym or abbreviation is used, please write the whole name in the first instance. (150 words maximum)



## **PART 3: ADDRESSING THE CRITERIA**

### **1. Briefly describe your proposed school-community partnership and its purpose.**

**Criterion 1: The partnership is being set up to address an identified need or opportunity that will benefit students.**

- Identification of a significant need, or the identification of an educational opportunity
- Evidence and measures of student performance/behaviour
- Reference to relevant research

Include how and when the partnership was first established and describe/explain the need or opportunity that prompted you to form the partnership. Outline the evidence that helped you identify this need or opportunity and how this evidence was measured. Include references to relevant research in this area. (500 words maximum)

### **2. Describe the planning that has gone into your school–community partnership.**

**Criterion 2: A plan is being developed with each partner contributing to the plan.**

- Clear links between the identified need and goals/objectives for the program
- Evidence of strategic thinking/documents
- Clear methods for ensuring a collaborative approach to planning

For example, what steps have you already taken? What are the key goals? What budget and timeline have been identified? What resources will be needed? How will you ensure joint decision making? What evidence will be collected? How often will progress be reviewed? (600 words maximum. Double weighting.)

### **3. Describe the program/project that will be set up, the activities that will be undertaken as part of this program/project and how each partner will contribute to the activities.**

**Criterion 3: A well-organised program will be implemented.**

- High quality, student focused activities that link clearly to the identified need or opportunity and the goals/objectives
- Sharing of expertise
- Proposed monitoring and review

Describe the activities and explain how they will address the goals of the partnership. Make clear the roles of different people, who will take the lead for the different activities and why. Explain how all stakeholders will have input into the partnership and how this will be monitored and reviewed. (500 words maximum)



**4. Describe the benefits/outcomes that students are expected to gain from the partnership.**

**Criterion 4: Students will benefit from the program.**

- Improvements in student learning or opportunities and how they will be measured
- Benefits for others in the school and how these benefits will be measured
- Benefits to partner organisation(s)

Provide evidence that shows the ways in which students will benefit from the partnership. Explain the other expected benefits – e.g. to parents, teachers, the school as a whole or the non-school partners. In particular, how will you know you have been successful? (500 words maximum)

**5. Explain the steps you will take to ensure there is a continuing commitment to the partnership and it will be sustainable.**

**Criterion 5: The partnership will become part of the culture and planning activities of each partner organisation.**

- Evidence of continuing commitment by the school
- Evidence of commitment by the partner
- Evidence of mutual sharing of resources

Show evidence that the partnership can be sustained and that all partners are committed to its continuation. (500 words maximum)

**Use of award funds.**

It is a condition of entry that each award winner provides information regarding proposed use of funding to develop their partnership(s). Please outline your planned use of the \$25,000 should your school win a Seed Funding Award.



## **PART 4: SUPPORTING DOCUMENTS**

If you wish to provide supplementary information to support your response to any section, please append it to the online application form. Supplementary information is limited to a maximum of three (3) A4 pages of written material. **The total file size permitted is 1MB.** Please note: Supplementary material to be submitted online is limited to three (3) pages, and should be in size 12 font as a minimum. Refer to the evidence where appropriate but there is no need to include it all in this application. In the event of your application being selected as a finalist, the judges may then require you to supply further documentation.

## **PART 5: ACCEPTANCE OF TERMS AND CONDITIONS**

All applicants will be required to read and accept the Terms and Conditions of entry before their application can be submitted. It will be deemed that the applicant has accepted the Terms and Conditions of entry on behalf of the Principal of the school and a senior member of the Partner Organisation. This acceptance will also confirm that both the Principal of the school and a senior member of the Partner Organisation support this application and that the contents within this application are true and accurate.

## **PART 6: CHECKLIST**

**Applicants must be able to tick each criterion in the box below, to indicate an affirmative answer, before submitting the application.**

1. The Application Guidelines 2011 have been referred to.
2. The school is eligible to apply for an award according to both the **Application Guidelines 2011** and the **Terms and Conditions**.
  - i) The school is a primary or secondary school or combined P-12/K-12/R-12 school.
  - ii) The school/s referred to in this application did not win an Impact or Seed Funding Award in 2010.
  - iii) The school has ensured all relevant permissions have been gained before submission of application.
  - iv) The partnership is between a school/s and a 'non-school' organisation.
  - v) The partnership is not with a business offering a service for a fee, or offering a program for which the school is paying or has paid to have delivered.
3. This application has abided by the word limit for each of the criteria.
4. The supporting documentation is typed in font size 12 and has not exceeded the prescribed limit of three (3) A4 pages and/or 1MB.
5. The person responsible for submitting the application is the main contact person for the school or the lead school.
6. The person responsible for submitting the application has the support of the Principal of the school and a senior member of the Partner Organisation.
7. The person responsible for submitting the application can confirm that the contents of the application are true and accurate.
8. A copy of this application has been retained for the school's records.

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